

SFCC

SANTA FE COMMUNITY COLLEGE

Regular Governing Board Meeting
Thursday – March 25, 2010
6:00 p.m.

SFCC Board Room #223
6401 Richards Avenue
Santa Fe, NM 87508

AGENDA

		AGENDA ITEM	PRESENTER	ACTION NEEDED
	I.	Determination of quorum and call to order	Chair Besser	Yes
	II.	Welcome from the Chair	Chair Besser	No
	III.	Adoption of Agenda	Chair Besser	Yes
Tab A	IV.	President's Report, Awards, and Presentations <ul style="list-style-type: none"> ▪ President's Report ▪ In lieu of Showcase Presentation: Santa Fe City and County: Addressing Alcohol Abuse Study Outcomes 	Dr. Ortego Mr. Romero/ Ms. Mann-Lev	No No
	V.	Public Comments	Chair Besser	No
Tab B	VI.	Communications <ul style="list-style-type: none"> ▪ Faculty Senate Report ▪ Staff Senate Report ▪ Student Government Report 	Chair Besser	No
Tab C	VII.	Approval of Consent Agenda <ul style="list-style-type: none"> a. Minutes: Regular Board Meeting of February 25, 2010 b. Financial Reports (February 2010) 	Chair Besser Ms. Espinoza/ Ms. Walters	Yes Yes
Tab D	VIII.	Action on Items Removed from Consent Agenda	Chair Besser	Yes
Tab E	IX.	Action Items – Non-Consent <ul style="list-style-type: none"> a. Letter in Support of Conservation District 	Ms. Wise	Yes
Tab F	X.	Information Items <ul style="list-style-type: none"> a. Budget Assumptions b. <i>Administrative Topics</i> <ul style="list-style-type: none"> i. Enrollment Update 	Ms. Walters Dr. Liss	No No

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		AGENDA ITEM	PRESENTER	ACTION NEEDED
Tab G	XI.	Board Reports, Discussion, Other Business <ul style="list-style-type: none"> • Board and CEO Evaluation Instruments 	Chair Besser Vice Chair Brito	No No
Tab H	XII.	Announcement of next Board Meeting April 29, 2010 Board Meeting at 6:00 p.m. – SFCC Board Room	Chair Besser	No
	XIII.	Closed Session (The "Open Meetings Act" NMSA 1978, section 10-15-1-H and I, authorizes the governing board to retire to closed session for discussion of: limited personnel matters Section 10-15-1-H(2))	Chair Besser	No
	XIV.	Adjournment	Chair Besser	Yes

* Public Comments

- This is an open forum for those persons who wish to offer brief comments to the board and who have signed up to do so on the night of the meeting. Presentations are limited to five minutes. Groups of persons who wish to address the board on the same topic should delegate a single spokesperson to make their presentation.
- During the Public Comments section of the agenda, any member of the public may request to address the board in open meeting on a matter of public interest. This includes college employees when speaking as members of the public.
- Public Comment presentations are made for informational purposes only. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

** Closed Sessions

- The "Open Meetings Act" NMSA 1978, section 10-15-1-H and I, authorizes the governing board to retire to closed session for discussion of : limited personnel matters Section 10-15-1-H(2); bargaining strategy preliminary to collective bargaining; purchases exceeding \$2500 (10-15-1(H)(6) NMSA 1978; pending or threatened litigation (10-15-1(H)(7) NMSA 1978); and/or real property or water rights, acquisition/disposition provided (10-15-1-(H)(8): (a) motion to close is made in open meeting and approved by a majority roll-call vote; (b) the authority to close and the subject for discussion are stated with reasonable specificity in the motion; and (c) when board returns from closed session, board chair announces that no matters were discussed in closed session except those specified in the motion for closure.

Notes: Items do not have to be taken in the order shown on the agenda. In the event that a quorum consisting of three members of the governing board is not present, but at least two members are present, those members in attendance shall constitute an ad hoc Standing Committee of the board and shall meet as the same under this notice to consider items on this agenda for all purposes, including recommendations to a duly constituted quorum of the board but excluding any action, decision, or vote that must be taken by a quorum of members of the governing board.

Work Session of the Governing Board
SFCC President's Conference Room
6401 South Richards Ave
Santa Fe, New Mexico 87508

March 25, 2010 4:30 PM

I. Call to Order

At 4:37 p.m., Chair Besser called the meeting to order with the following Governing Board members present:

Bruce Besser, Chair
Carole Brito, Vice Chair
Linda Siegle, Secretary
Chris Abeyta, Member
Andrea Bermúdez, Member (absent)

II. Welcome from the Chair

Chair Besser welcomed the following staff and guests:

Sheila Ortego	Meridee Walters
Ron Liss	Tina Ludutsky-Taylor
Gilda Espinoza	Janet Wise

Kathy Perren (recording secretary)

III. Review of Agenda

Chair Besser announced the first item on the agenda.

Budget Assumptions – Ms. Walters presented assumptions underlying the development of the FY10/11 budget. A PowerPoint was presented and handouts were distributed.

- Revenue assumptions 2010/11 – a look at:
 - Funds
 - Revenues
 - Expenses
 - Transfers
 - Fund Balance Analysis
- Funds
 - Under the rules of the NM Higher Education Reporting System, the College is required to maintain certain funds.
 - Instruction and General (I and G)
 - Student Social and Cultural
 - Public Service
 - Auxiliary
 - Plant
- Revenues
 - Each fund has various revenue sources. Some funds are partially subsidized from the Instruction and General Fund through transfers.
- Expenses
 - Instruction and General Expenditures
 - Instruction

-
- Academic Support
 - Student Support
 - Institutional Support
 - Plant
 - Transfers
 - Transfers are made from the Instruction and General Fund to:
 - Public Service
 - Student Aid
 - Plant Funds
 - Fund Balance Analysis
 - Each fund maintains its own self-balancing accounts. Each fund carries a fund balance.
 - Discussion for Recommendation Related to Tuition Increases
 - Increase tuition by 4% as a minimum. This along with our previous 5% jump will get us in line with the tuition credit.

IV. Adjourn

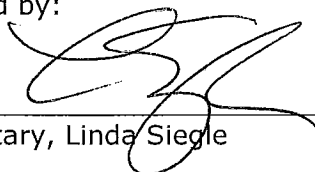
Chair Besser asked for a motion to adjourn. Vice Chair Brito made a motion to adjourn. Secretary Siegle seconded. Motion was carried 4-0. The meeting was adjourned at 5:58 p.m.

Signed by:



Chair, Bruce Besser

Signed by:



Secretary, Linda Siegle

Regular Meeting of the Governing Board
SFCC Board Room
6401 South Richards Ave
Santa Fe, New Mexico 87508

March 25, 2010 6:00 PM

I. Determination of Quorum and Call to Order

At 6:10 p.m., Chair Besser declared a quorum and called the meeting to order with the following Governing Board members present:

Bruce Besser, Chair
Carole Brito, Vice Chair
Linda Siegle, Secretary
Chris Abeyta, Member
Andrea Bermúdez, Member (attended via teleconference)
Cindy Nava, Student Ex-officio

II. Welcome from the Chair

Chair Besser welcomed the following staff, faculty, and guests:

Dr. Sheila Ortego	Thomas Romero
Dr. Ron Liss	Rachel King
Meridee Walters	Sam Hitt
Gilda Espinoza	Barbara Sinha
Dr. Tina Ludutsky-Taylor	Frank Magourilos
Frank Joy	Camilla Bustamante
Janet Wise	

Marshall Martinez (video-taping technician)
Kathy Perren (recording secretary)

III. Adoption of Agenda

Chair Besser asked for a motion to adopt the agenda. Secretary Siegle made a motion to adopt the agenda as noticed. Vice Chair Brito seconded. Motion carried.

IV. President's Report and/or Presentations and Awards

President's Report

- The President is pleased to announce that Phyllis Russo, a graduate of the SFCC Legal Studies program, has been hired by the new NM Supreme Court Justice Charles W. Daniels to be his fulltime paralegal. Phyllis Russo did an internship with the NM Court of Appeals while in the SFCC Legal Studies program. The internship brought her to the attention of the NM Supreme Court and was a factor in her getting the job with the NM Supreme Court. This is a great honor for Phyllis and the program and speaks to the quality of our graduates.
- An article in the March 1, 2010 issue of Outlook from the Santa Fe New Mexican reported that SFCC will be honored as one of this year's New Mexico Quality Award winners in April.

- A recent report on 2009-10 Financial Aid numbers reveals we are way ahead of last year's numbers. The number of students who filed a FAFSA showed a 70% increase in the 2 years between 2008 and 2010; the number of students who completed their financial aid file, up 88%; the number of students who receive any type of financial aid, a 78% increase; and finally the number of students who received a Pell grant showed a 102% increase over the same 2 year period.
- President Ortego participated in an Education Training Fly-In, funded by the National Wildlife Federation, on March 3 in Washington D.C. Education and training leaders from across the nation went to Capitol Hill to encourage their Senators to pass comprehensive climate and clean energy legislation that will put a cap on global warming pollution and fund education and training for all sectors of the emerging clean energy economy.

Showcase Presentation

In lieu of this month's showcase presentation – Shelley Mann-Lev, MPH, CPS, Prevention Coordinator, Santa Fe Public Schools made the following presentation: Santa Fe City and County: Addressing Alcohol Abuse Study Outcomes.

V. Public Comments – There were no public comments.

VI. Reports to the Board

1. Faculty Senate – Chair Besser asked if any one representing Faculty Senate would like to speak. No one came forward.
2. Staff Senate – Chair Besser asked if anyone representing Staff Senate would like to speak. No one came forward.
3. Student Government Association (SGA) – Chair Besser asked if anyone representing SGA would like to speak. Ms. Nava reported that SGA now has a set of parliamentary rules for their official meetings. They are planning to hold a SGA summit in April; New Mexico Leaders Panel.

VII. Action on Items Added to the Consent Agenda

- a. Reading of Minutes: Regular Board minutes of February 25, 2010.
- b. Financial Reports (February 2010)
- c. Matters Related to SFCC Policy – Final Reading/Approval:
 - No policies were submitted for final reading/approval

Chair Besser asked for a motion. Vice Chair Brito made a motion to approve the Consent Agenda Items. Member Abeyta seconded. Motion carried.

VIII. Action on Items Removed from Consent Agenda – No Items were removed from the consent agenda.

IX. Action Items – Non-Consent

Letter in Support of Conservation District – Ms. Wise proposed that the board consider a letter to County Commissioners in support of the Arroyo Hondo Corridor project presented by Sam Hitt.

At the February Board meeting, Mr. Sam Hitt gave a short informational presentation on the Arroyo Hondo Corridor Open Space Project. According to Mr. Hitt, the 51 acres of undeveloped land in this area, which is within the Santa Fe Community College District, contains unique agricultural and archeological resources. He pointed out that the area could be a future training site in partnership with SFCC's Sustainable Technologies Center. He asks that the Board send a letter of support for this project to County Commissioners.

After discussion, Chair Besser asked for a motion. Secretary Siegle made a motion to write a letter of support to Santa Fe County Commissioners. Vice Chair Brito seconded. Motion carried.

X. Matters Relating to General Operations

Information Items:

The Board was asked to read/review the written materials provided on the following items:

Budget Assumptions – Ms. Walters reported on Budget assumptions underlying the development of the 10/11 fiscal year's budget at the Work Session.

Administrative Updates

- Enrollment Report Dr. Liss reported that as of March 17, 2010, Credit hours are 23% above final figures for last spring.

XI. Board Reports, Discussion, Other Business:

- Board and CEO Evaluation – Chair Besser recommended that the Board table this item until Dr. Bermúdez could be available in person to present.
- Vice Chair Brito reported that the GROW/SFCC Foundation has been working on developing Naming Opportunities.

XII. Announcement of Next Meeting:

Thursday, April 29, 2010

6:00 p.m.

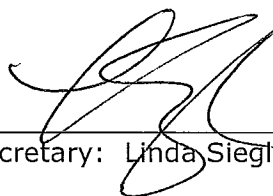
SFCC Board Room

XIII. Closed Session – Chair Besser asked for a motion to move into closed session to discuss limited personnel matters. Secretary Siegle made a motion to move into closed session. Vice Chair Brito seconded. The Board moved into closed session at 7:32 p.m.

XIV. Adjourn – Chair Besser asked for a motion to adjourn the meeting. Secretary Siegle made a motion to adjourn the meeting. Vice Chair Brito seconded. The meeting was adjourned at 7:55 p.m.



Chair: Bruce R. Besser



Secretary: Linda Siegle



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 www.sfccnm.edu

March 25, 2010

Santa Fe County Commissioners
 102 Grant Street
 Santa Fe, New Mexico 87501

- Harry Montoya, District One hmontoya@santafecounty.org
- Virginia Vigil, District Two vvigil@santafecounty.org
- Mike D. Anaya, District Three manaya@santafecounty.org
- Kathy Holian, District Four kholian@santafecounty.org
- Liz Stephanics, District Five lstepanics@santafecounty.org

Dear Board of Santa Fe County Commissioners,

Santa Fe Community College Board was recently asked to support open space and trail protection for 51 acres of undeveloped land close to the College known as the Arroyo Hondo Corridor.

This effort is supported by a board coalition of local resident, naturalists, archeologists, advocates of community agriculture, developers, and conservation groups ranging from the Santa Fe Farmers Market Institute to Oshara Village developers.

The Arroyo Hondo Corridor is one of the last large plots of traditional rural landscape on the eastern edge of the Community College District. The property contains some of the County's best agricultural soils in addition to providing access to the long planned Arroyo Hondo trail. There are also extraordinary archeological resources deserving protection.

This property could be a future training site in small scale sustainable agriculture as part of our growing Sustainable Technologies Center. There is also the potential to establish community gardens for local residents.

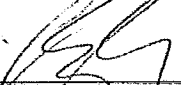
While there is a lull in development, this is an excellent time to protect valuable properties in the Community College District. We fully support open space protection for the Arroyo Hondo Corridor and urge the County take prompt action consistent with your forward thinking policy of protecting our invaluable open space and trails.

Sincerely,

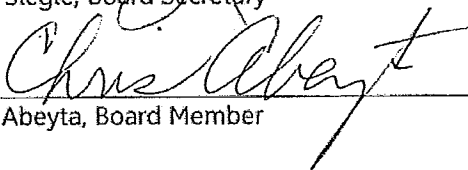
Santa Fe Community College Governing Board



 Bruce Besser, Board Chair



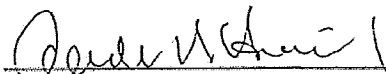
 Linda Siegle, Board Secretary



 Chris Abeyta, Board Member



 Carole Brito, Board Vice-Chair



 Dr. Andrea B. Bermudez, Board Member

